



Weekend & Evening Venue Assistant – All Star Tennis

16.5 hours per week (Saturday and Sunday) with opportunity for additional hours

Rate of Pay (after training) £14.80 per hour

Looking for a local weekend role that fits around studies, training, or other commitments? Love sport and being part of a lively team? We're looking for an enthusiastic and reliable Weekend Operations Assistant to help run our tennis centres and support our many programmes and events.

This role offers hands-on experience in a fun, active environment and is ideal for someone who wants to get involved with the local community in Wandsworth. It's also a great opportunity to learn about sports management and develop skills that can support a long-term career in the sports industry.

Key Responsibilities

- Assisting customers in person, online, and over the phone with bookings, programmes, and general enquiries
- Acting as a friendly and professional point of contact for parents, players, and visitors
- Supporting the smooth running of weekend tennis sessions, competitions, and venue activities
- Supporting coaches with schedules, court allocations, equipment, and day-to-day operations
- Setting up and packing down courts, equipment, and facilities
- Assisting coaches, players, and customers throughout the day
- Helping manage equipment and general venue operations
- Helping manage the venue during shifts, ensuring a safe, welcoming, and organised environment
- Ensuring health & safety standards are followed

Who This Role Is Perfect For

- Students looking for weekend work alongside studies
- Individuals who want a local part-time role outside the normal Monday to Friday
- Those interested in sport, events, or sports management
- People who enjoy being active and working with others

What We're Looking For

- Friendly with good communication skills
- Able to work independently and as part of a team
- Experience in customer service
- Reliable, punctual, and organised

- Strong IT skills
- Available to work weekends (Saturday and Sunday)
- An interest in tennis or sport is a bonus (but not essential)
- Previous experience in a similar environment helpful but training provided

What We Offer

- A fun, collaborative, and social team environment
- Weekend hours that fit around your schedule
- The opportunity to develop a wide range of transferable skills
- Hands-on exposure to sports operations
- Potential to grow into a long-term role within the organisation
- Health insurance and additional benefits available after completion of probation

If you're looking for a weekend role that's active, rewarding, and can grow with you, we'd love to hear from you.

To apply:

Send your CV and a short cover letter introducing yourself to: jobs@allstartennis.co.uk